



Academic Integrity Policy

Purpose:

The purpose of defining and enforcing academic integrity guidelines is to uphold the academic integrity of the IB program. GIS empowers students to use methods of inquiry for seeking information, and for recognizing the benefits of properly conducting research as independent, collaborative, and life-long learners. As an IB school, GIS recognizes that this process requires students to take personal ownership of their learning, as well as promote such accountability within their influence. Additionally, academic integrity supports the school's vision which intends to provide a safe learning environment where students are empowered to develop international awareness, self-sufficiency, and a sense of pride in their academic and personal success.

The following guidelines define misconduct; the consequences for misconduct; and the responsibilities of students, parents, and teachers as they pertain to academic integrity. In addition, we highly encourage students to embody the IB learner profile, which is a cornerstone of academic integrity in itself. The technical aspects of academic integrity (accurately citing and referencing, using other people's work in support of their own, etc.) are essential, but the values and principles behind these technical aspects are the foundation on which we build academic citizenship.

GIS defines Academic Dishonesty as taking credit for someone else's work; this includes allowing others to copy from your work, plagiarism, failing to cite sources, and cheating.

Student responsibilities:

- To participate in assigned group work in a way that is equal and balanced with other members of the group
- To refuse to allow work to be copied, and refuse to copy another student's work
- To cite all sources that are used
- To understand that the purpose of any assessment is for them to demonstrate their knowledge, and not that of someone else
- To know the difference between group work and individual work

Teacher responsibilities:

- To explicitly define to students and parents academic integrity according to GIS and IB
- To educate students on proper methods of citing sources
- To support students in developing responsibility for their learning
- Teach students how to use other people's work to support their work by properly citing and referencing sources

- Teach about misconduct
- To report academic dishonesty swiftly and to follow through with predetermined consequences
- To supervise students at work to prevent academic misconduct

School responsibilities:

- Making parents and students aware of the academic policy and its importance
- Emphasizing the value of academic integrity by introducing them to and consistently reminding them of the academic policy
- Providing a safe environment where students feel comfortable sharing their ideas

Parent responsibilities:

- Helping students by supporting their role as an independent thinker
- Encouraging students by helping them understand the difference between right and wrong in terms of producing authentic work
- Have students read and sign the Academic Integrity policy

The rights of the student, if there is a suspected breach of academic integrity:

At GIS, first and foremost we are concerned with the development of the whole child. Each child is unique, and disciplinary infractions are handled with the whole child in mind, inclusive of their individual circumstances. Our ultimate responsibility involving academic integrity is to support a child in making better choices, and helping the child understand and internalize the importance of academic integrity.

Students have a right to ask questions about how they may correct their mistakes for any future tasks and/or for the correction of the task at hand. Although we expect our students to choose, act, and reflect in an ethical manner, students must also understand that there are consequences for unethical behavior.

Examples of consequences:

- First offense:
 - Student will be asked to redo the work
 - Parents/guardians will be informed
 - A conference will be held if necessary
- Second offense:
 - Student will be coached in ethical citing and will redo the work for partial credit
 - A conference will be held with parents/guardians
- Third offense:
 - Student will receive no credit for the work
 - Student will have on-site conference with an administrator
 - Student may have further disciplinary action decided by school administration

Opportunities for IB Policy Review

The pedagogical leadership team, consisting of, Head of School, Vice Principal, Instructional Coaches, IB Coordinators, and Lead Teachers reviews the IB policies annually.

Reviewed: August 2022 and November 2022

Next Review: August 2023